

ME 481/482 Project “Super-Groups”

In general, super-groups are composed of each faculty's teams. The purpose of super-groups are to facilitate effective peer support and guidance. This is your time to help each other. The course instructors for ME 481 and ME 482 will schedule class times for super-group meetings, but you are free to have additional super-group meetings if you feel your project would benefit (it is up to you to plan and schedule these outside of class). Faculty advisors may be present for some super-group meetings and not for others.

Teams are given specific time (10-15 minutes for presentation and questions).

You are all expected to be there for the entire meeting.

Acting professional is a big part of being professional.

These meetings are for your benefit. Not only will you get feedback from an external and relevant audience, but you will get to see project evaluation from the other side. The latter is arguably more valuable.

Some guidelines for presenting groups:

- 1) Set the tone of the meeting with a formal introduction of yourself and the team.
- 2) Present your progress to date, which at this time is largely planning.
- 3) Clearly indicate the motivation for the work and the design component.
- 4) Discuss your goals, schedule, and concerns.
- 5) Share information about your Industrial and Faculty Advisors and what you hope to get from them.
- 6) How will work be shared by the team?
- 7) Address funding considerations.

Some guidelines for the super-group audience:

- 1) Think before you speak. Do your best not to interrupt, even if the tone is somewhat casual.
- 2) Seek clarification and share concerns.
- 3) This is good time for questions/comments such as: “have you considered...” and “why not just ...”
- 4) Pay attention. Being a good audience is polite and professional.

Many faculty will ask each of individual for written reflections on this first super-group meeting. Be mindful of the experience.