

## ME 328 Machine Design Project

### Project changes due The Virus

The project has become “remote” access only – which will affect significant parts of the project.

#### Analysis

- Analysis should not be affected by The Virus.
- If you do become ill, please inform your team. If you feel unable to complete any of your assigned tasks (AI's), let the team and me know via email.

#### Testing

The test facility will be closed starting Saturday AM March 14. It may remain closed for the duration of the semester, or it may be opened before the end of the semester.

- Test plans will still be required (should the test facility become available, you want to be prepared). Try to maintain the schedule you have created (test plans are due 24 hours prior to original planned testing). The test engineer is to email their plan to me and to the team. Team members should email the team (**not me**) with approval or comments (please do NOT email me your approval – avoid “reply all” please).
- Since the test facility is quarantined, testing cannot occur until further notice.
- If you need photographs of anything – get them BEFORE LEAVING ON FRIDAY

#### Meetings

- Future team meetings will need to be done electronically. It will be up to each team to determine how to do that (email, one-drive, or whatever you *young whipper-snappers* want to use).
- Each student will still be responsible for running one meeting this semester. This means sending an email agenda to the team 24 hrs in advance and cc'ing me. Please remember to include team # in the subject line. It also means sending me the meeting minutes from the meeting and sending me the teams action item log – both to me within a day after the meeting. See the following link if you still need help with AI logs:  
(<http://faculty.up.edu/lulay/MESStudentPage/ActionItemLogx.pdf>)
- Continue to update your action item logs. You will be submitting them at the end of the project.

#### DID's

- Obviously, test DID's cannot be completed without testing.
- All other DID's are still required.
- I have posted additional information for the “transmission” DID on the course web page

If you have questions: [lulay@up.edu](mailto:lulay@up.edu)

PS – if you have doubts about your motor performance curve, you may use the performance curve on hw 2 problem 7 for all future project work. If you do not have plow pulling data, you may ask another team for their data. But any place you use their data, be sure to make it clear where you obtained the data from.